

MEMORANDUM FOR MR. MALLARD  
Approved For Release 2001/05/01 : CIA-RDP81-00142R000700130028-4

THOUGHT THIS MIGHT HELP TO BRING  
YOU UP TO DATE.

THERE IS A QUESTION WHETHER THE  
PRESIDENT WILL MAKE ANY REMARKS AS  
HE ARRIVES.



STATINTL

Approved For Release 2001/05/01 : CIA-RDP81-00142R000700130028-4  
Date 8/77

VISIT OF PRESIDENT CARTER  
16 AUGUST 1978

ETD WHITEHOUSE BY CAR IS 1345, ETA HDQS IS 1405  
QUADRANGLE ROPE FRONT AND BOTH SIDES FOR AGENCY EMPLOYEES,  
ROPES FROM FAR LEFT DOORS OF MAIN ENTRANCE, ONE TO WALL  
NEAR THE AUDITORIUM AND ONE TO THE WALL NEAR THE VIP LOT  
ENTRANCE. EMPLOYEES ON OUTSIDE OF ROPES LEFT AND RIGHT,  
AREAS DESIGNATED FOR THE PRESS FRONT LEFT AND RIGHT. STANDING  
MICROPHONE AT TOP LANDING LEFT (TO BE PROVIDED BY SECRET  
SERVICE).

PRESIDENT ARRIVES WITH THE DCI. THE DDCI AND SENIOR AGENCY  
OFFICERS GREET THE PRESIDENT. PRESIDENT PROCEEDS TO THE  
MICROPHONE AND DELIVERS A 3 TO 5 MINUTE GREETING TO THE  
EMPLOYEES.

LOBBY STATIONED TO THE LEFT AT REQUEST OF THE SECRET SERVICE.  
AGENCY EMPLOYEES TO THE RIGHT. ALL LIGHTS ON. STANDBY  
MICROPHONE IN LOBBY IN THE EVENT OF RAIN (TO BE PROVIDED BY  
SECRET SERVICE). PRESIDENT ENTERS THE LOBBY, WALKS STRAIGHT  
THROUGH AND TURNS LEFT AT THE TOP OF THE STAIRS.

ALL LIGHTS ON. STATIONERS IN PLACE FROM FACING WALL OUTSIDE THE  
SDO ALL THE WAY TO THE WALL SIDE OF 1A07. AGENCY EMPLOYEES  
ON THE WINDOW SIDE AND THE PRESIDENT ON THE INSIDE. ELEVATORS  
5, 6, 7 AND 8 WILL BE SECURED BUT ELEVATOR MECHANIC WILL BE AT  
SITE TO ACTIVATE IN EVENT OF MEDEVAC. AMERICAN AND AGENCY  
FLAGS IN PLACE IN ROOMS 1A07 and 1A13. CONFIGURATION AS  
DIRECTED BY DDO, DDS&T AND NFAC. PRESIDENT PROCEEDS DOWN

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THE AUDITORIUM INTO AREAS DESIGNATED FOR THEM. IF THE PRESS IS NOT ALLOWED INTO THE AUDITORIUM THEY WILL HAVE BEEN MOVED BY THE SECRET SERVICE, AGENCY SECURITY AND FEDERAL PROTECTIVE SERVICE INTO THESE AREAS FROM THE FRONT OF THE BUILDING JUST AFTER THE PRESIDENT WENT INSIDE ON HIS ARRIVAL.

SPECIAL SUPPORT

AMBULANCE IN DCI GARAGE

ENGINEER AND ELECTRICIAN ON HAND THROUGHOUT PRESIDENT'S STAY FOR MONITOR AND CONTROL OF HVAC AND POSSIBLE ELECTRICAL PROBLEMS.

WHITEHOUSE COMMO IN ROOM 1D17

AUDIO FROM AUDITORIUM INTO LOBBY DURING PRESIDENT'S ADDRESS IF WE DESIRE ( WHITEHOUSE COMMO WOULD PROVIDE )

CLOSED CIRCUIT TELEVISION BY OTR.

SPECIAL SECURITY REQUIREMENTS AND MEDICAL SUPPORT ARRANGED BY OS AND OMS.